



*Annastasia M. Kovscek, M.D.
Seattle Healing Arts
Family Medicine*

Appointment Cancellation Policy

Dear Valued Patient,

If you need to cancel or reschedule your appointment, we respectfully request that you do so **at least 24 hours prior to your appointment**. This allows sufficient time for other patients, often with urgent needs, to be scheduled to see Dr. Kovscek. Please take note of the following:

- Appointments cancelled or rescheduled with less than a 24 hour notice will be billed **\$50**.
- Missed appointments with no notice will be billed **\$50**.

In the case that you are not able to contact us 24 hours prior to your appointment due to an emergency, and would like to discuss the events, please call Dr. Kovscek and leave a voicemail at 206.522.5646 ext 1023. Note, in this case, the charges will be applied after the 3rd incident.

We look forward to serving you and appreciate your consideration.

I acknowledge that I have received, read, and understood a copy of the cancellation policy and that I will be billed for late cancellations or missed appointments as stated above.

Patient Name (printed)

Patient Signature

Date

6300 9th Avenue NE, Suite 200 Seattle, WA 98115
Phone 206-522-5646 Fax 206-524-5054